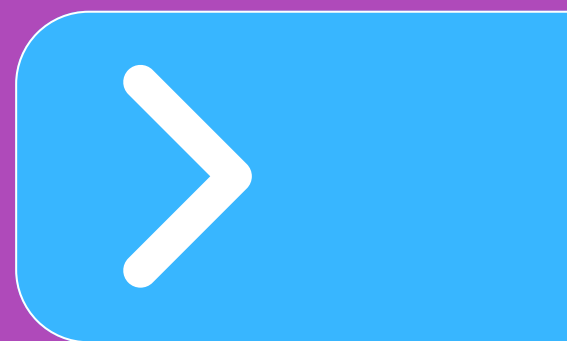




PHRASES TO **BOOST** YOUR CREDIBILITY.

STOP SAYING 'DOES THAT MAKE SENSE'?

This sounds like you
don't believe your own
explanation.

Instead say '**Let me
know if you have any
questions for me?**'



STOP SAYING 'I THINK THAT MIGHT WORK'?



This sounds like you
are uncertain and
lacks credibility.



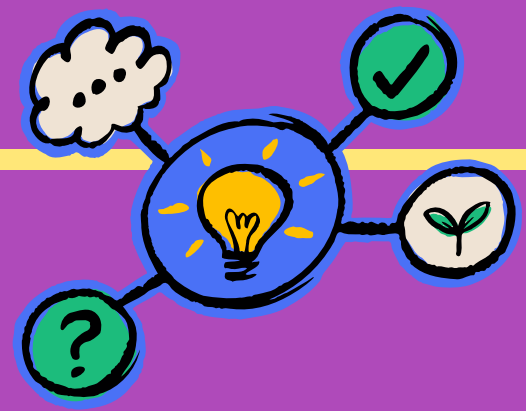
Instead say 'I'm
**confident this will do
what you need'**



STOP SAYING 'I'M NOT THE EXPERT HERE'

You are discrediting
yourself before you
even start.

Instead say 'I've given
**this some thought and
here's my suggestion'**



STOP SAYING 'SORRY TO BOTHER YOU'



You are apologising for no reason.



Instead say **'Can I grab some time with you to discuss my points'**



STOP SAYING 'I'LL TRY TO GET IT DONE'

This sounds like you
are unsure and may
not deliver on your
promises.

Instead say 'I will have
**this done for you by
the agreed deadline'**



STOP SAYING 'I JUST WANTED TO CHECK IN'

This sounds hesitant,
nervous and unclear.

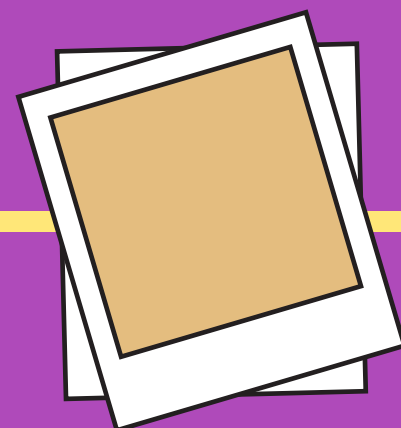
Instead say 'I'd like
an update from you
on this'

**TIME TO
UPDATE**

STOP SAYING 'I MIGHT BE WRONG'

This makes people
doubt you before
you even begin.

Instead say '**Based
on what I can see
this is my view**'



STOP SAYING 'IT'S NOT A PROBLEM'

This is minimising
what you are doing
and the effort you
put in.

Instead say '**Happy
to help**' or '**It was a
pleasure**'



ENJOY THIS?



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